

**Note: These minutes are a draft and are not to be considered official until approved at the next meeting.**

	<p><b>Iowa 911 Communications Council Meeting</b>  <b>Thursday, May 9<sup>th</sup>, 2019</b>  <b>West Des Moines City Council Chambers</b>  <b>West Des Moines, Iowa</b></p>
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**Call to Order**

The meeting was called to order by Chairman Rob Rotter at 9:00 a.m. and a quorum was determined from the roll call.

**Roll Call**

	Representative	Attendance
Iowa Association of Public Safety Communications Officers (APCO) <b>Secretary</b>	Sally Hall	Excused
alternate	Cara Sorrells	Excused
	Angela Dobyns	Present
Iowa Chapter of the National Emergency Number Association (NENA)	Tracey Bearden	Present
alternate	Kirk Hundertmark	
Iowa Geographic Information Council	Lawrence Hartpence	Present
alternate	vacant	
Iowa State Sheriffs & Deputies Association (ISSDA)	Robert Rotter	Present
alternate	Dean Kruger	
Iowa Peace Officers Association (IPO)	George Griffith	Present
alternate	vacant	
Iowa Professional Firefighters (IAPFF)	Mike S. Bryant	Present
alternate	Doug Neys	
Iowa Firefighters Association (IFA)	Mark Murphy	Present
alternate	Tom Berger	By Phone
Iowa Emergency Managers Association (IEMA)	Jeff Anderson	Absent
alternate	Mindy Benson	
Iowa Department of Public Safety (IDPS)	Robert Johannesen	Present
alternate	vacant	
Iowa Emergency Medical Services Association (IEMSA)	Rob Dehnert	Present
alternate	Paul Andorf	
Iowa Telephone Association <15,000	Jack DeAngelo	Present
alternate	Pat Snyder	
Iowa Telephone Association >15,000	James Chambers	Present
alternate	Wayne Johnson	Present
Cellular Providers	Steve Zimmer	Absent
alternate	Bill Tortoriello	
PCS Providers	Joe Sargent	Absent
alternate	vacant	
Auditor of the State, Ex-Officio member	Bernardo Granwehr	Absent
<b>Staff:</b>		
Blake DeRouchey, E911 Program Manager		Present

**Guests:**

Diane Sefrit, SCI

Josh Humphrey, Iowa County EMA

Joel Martin, Iowa Utilities Board  
Hollie Davidson, DPS Interop Comm  
Stephen Rodriguez, ICN  
Brian Magdwell, Westcom  
Curtis Pion, Polk County SO  
Darin T. Riney, Westcom  
Brian Flynn, Motorola  
Jason Study, Pottawattamie County 911  
Shari Schmitz, Motorola  
Mike Lauer, ICN  
John Drury, CenturyLink  
Robert Bokinsky, Pella PD  
Amber Shanahan-Fricke, Legislative Services Agency  
Taylor Teepell, CenturyLink

Connie Stufflebeem, Iowa DPS Communications  
Chris Maiers, ISICSB  
Scott Rounds, Des Moines PD  
Jim Lundsted, CISA  
Duane Vos, RACOM  
Brent Long, Polk County SO  
Brad Shutts, Jasper County SO  
Amanda Roush, Story County 911  
Jeff Edwards, Des Moines PD  
Tammy Rodriguez, ICN  
Cody Brink, Zetron  
Marcia Slycord, Pella PD  
Christin Mechler, Legislative Services Agency  
Gary Johansen, CenturyLink

**Guest present by teleconference:**

Brenda Vande Voorde, Fayette County 911

Cheryl Eklofe, Mahaska Co 911

**Introductions**

Chair Rotter welcomed everyone. Board members and those in attendance introduced themselves.

**Approve the Agenda**

Chair Rotter asked for a motion to approve the agenda as presented. Motion by James Chambers to approve the agenda. Seconded by Tracey Bearden. All ayes. Passed.

**Approve the Minutes**

Chair Rotter asked for a motion to approve the previous meeting minutes. Motion by James Chambers. Seconded by Angie Dobyms to approve the minutes of April 11th, 2019. All ayes. Passed.

**State of Iowa Administrator Reports (Blake DeRouchey)**

Program Manager Report

- Quarterly Reports
- HF516 signed: Adds Sheriff and *Police Chief of PSAP* to 911 Service Board
- Jefferson Co turned up on Shared Services
- Windstream bankruptcy filing
- ALI webinar
- Outstanding PSAP Expenditure Reports: Certified letter sent to Chickasaw: 35% withheld
- Local 911 Budgets: \$19 Million in undesignated funds (\$28 million in previous FY)

2019 GIS Grants

- Deadline for period 2 submission: June 30
- Benchmarks:
  - Upload within the period (Jan-Jun)
  - 98% GIS

- 50% ALI
- 50% MSAG
- April:
  - 5 Counties
  - \$30,000
- Period 2:
  - 78 Counties
  - \$498,000
- FY19 Total
  - \$1,068,000

## 2020 GIS Information

- Same process as 2019
- Benchmarks:
  - Upload within the period (Jan-Jun)
  - 98% GIS
  - 95% ALI (Tentative)
  - MSAG
- Updated Statewide NG911 GIS Standards Document
- Upcoming Webinar on new statewide portal (DataHub)
- May 23 1:00-2:30
- May 31 9:00-10:30

GIS Data Accuracy

Below 90%	3
90 - 97.99%	8
Above 98%	88

ALI to RCL Accuracy

Below 50%	10
50 - 69.99%	5
70 - 79.99%	9
80 - 89.99%	17
90 - 94.99%	17
95 - 97.99%	28
Above 98%	13

## Current Travel/Public Ed/Training Fund

- \$100,000 Annually (online application form closed)
- Expended: \$61,341.46
- Obligated/Approved: \$31,201.88
- Remaining: \$7,633.72

## **Training Funds Request**

None.

## **Technical Advisory**

Jack DeAngelo reported that the FCC is beginning considerations for new 911 capabilities. The Federal Communications Commission has approved a proposal for consideration that would require new enhancements from carriers to provide better in-building service for 911 callers in urban areas.

The new standards would require carriers to be able to pinpoint a caller's altitude to within 10 feet to help rescuers determine what floor within a building they are calling from, a common issue for first responders in cities. A vote on the proposal will come during a later meeting and, if approved, rollout would begin in 2021, with carriers required to deliver targeted caller location on at least 80% of indoor 911 calls. The deployment of the standards would begin in larger cities where the need is most pressing.

### **SWIC Chris Maiers gave the following update**

Maiers began with an update on the PSAP grant and said they are rolling out equipment along the RAGBRAI route. They have the Harris control stations in their possession at DPS storage and he brought an example of the package to the meeting. It is a different looking package and includes a mobile radio with the control station set up, power supply, speaker, rack mounting kit, desk mic and other cables and connectors. The plan is to get those programmed up and out to those counties who requested them along the RAGBRAI route as soon as possible. They have been working on the programming information and personalities for those radios while they have been waiting for them to be delivered. They are still ironing out some things with the Kenwood order but it looks like the end is in sight. They don't expect that to delay things for too long.

Applications up for approval today include Adams County at Level 2, ATF at Level 2, City of Cedar Rapids Level 1, Mercy Ambulance an update to Level 2 to add more radios, US Capitol Police Level 2, and the US Department of Health and Human Services under the Office of the Inspector General, Office of Investigations for Level 2.

Interstate operability work is continuing. They have some documents that are in draft form that are going to be moved to the AG's office for review. Some of those documents include agreements with the State of Illinois so they are making good progress. Their governance committee has seen them and they didn't necessarily see anything that raised any red flags.

Under the training update the PSAP Cybersecurity webinar through ECD they do not have a hard date set for that yet. It does look like it will be mid to late August but they hope to have that ironed out soon. They did get a response on how many virtual seats will be available and it can handle up to 100. That does present an issue since there are more than 100 PSAPs in Iowa but they can record it and plan on recording it. They plan to work towards making it as "on Demand" as possible. Once they are ready to go expect to see an announcement from them on it in coordination with HSEMD and Blake.

The FirstNet Regional forum is set for the last week of May specifically May 29-30 at Prairie Meadows. There should be a lot of presentations on FirstNet itself there and the types of services it is offering as well as the interoperability things that go along with it.

### **Jim Lundsted Update**

Jim wanted to emphasize the availability of the Cybersecurity Awareness webinar they are working on. He referred to a new situational alert on a new variant of ransomware that has affected US Government as well as local Government the last couple days called Robin Hood. He urged people when they returned home today to your PSAPs and entities to chat with your IT director and understand how your network is segmented and protected. A major East Coast city was targeted yesterday and seven of their eight domain controllers were encrypted and had to be restored. It did not interrupt 911, PSAP, CAD or 311 but all other city services were impacted. Raise your shield, be sure and understand what your architecture protects you from. The number one way we get infiltrated is external email. Active links, documents, PDFs, URLs that appear to point to something you want to see but don't. Hover and cover and raise your shields!

### **34A Update**

Tracey Bearden reported that the notes will go out to committee members either tomorrow or early next week. There has not been a big push for actual changes in Chapter 34A but there has been some and she will have those to present at the next meeting. There are some proposed language and additional changes but the main push is to regain that local control and to provide best practices and standards that can unify 911 across the state while providing greater control to the local entities and PSAPs. The next meeting she will have those proposed changes to look at and plans to send out the notes in the next two weeks for Council to review.

### **Baseline Knowledge for 911 Communications**

Chair Rotter reported per Jamey Robinson that they will be meeting on the 17<sup>th</sup> so there is currently not an update for this meeting but they will present at the next meeting.

### **Legislative Issues**

None.

### **Unfinished Business**

None.

### **New Business**

None.

### **Travel Requests**

None.

### **Business from the Floor / 911 Issues at the PSAPs**

Cody Brink with Zetron reported they went effectively live on April 25<sup>th</sup>. Jefferson County is now on the system and working properly. The tentative schedule moving forward after Jefferson County is Poweshiek County next. Following that they will be turning up Hancock and Winnebago Counties at the same time with the same unique deployment. Hancock County will go from an island proof of concept to full live. After these four they will be doing some further testing and move towards deploying the other 33 PSAPs that have signed up for the program.

**Business from the Phone**

None.

Next meeting date will be June 13<sup>th</sup>, 2019 at 9:00 AM.

Tracey Bearden made a motion to adjourn, Mike Bryant seconded the motion. Motion carried.

Meeting adjourned at 9:28 A.M.

Cara Sorrells sitting in for Sally Hall, Secretary