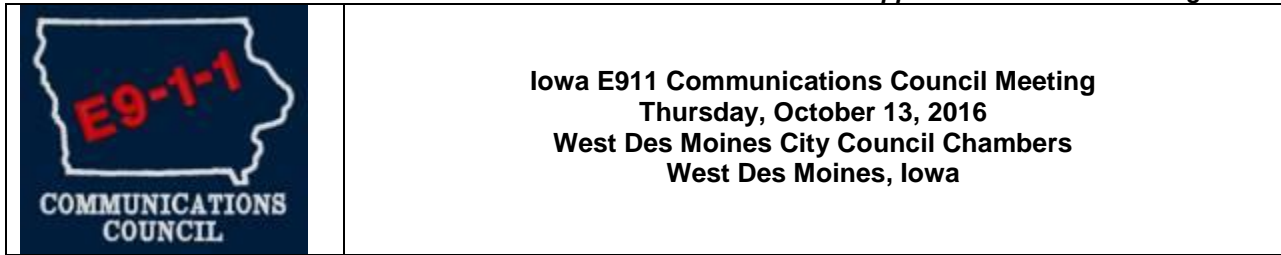


**Note: These minutes are a draft and are not to be considered official until approved at the next meeting.**



**Iowa E911 Communications Council Meeting  
Thursday, October 13, 2016  
West Des Moines City Council Chambers  
West Des Moines, Iowa**

**Call to Order**

Chair Ray called the meeting to order at 9:00 a.m. A quorum was determined from the roll call as indicated below.

**Roll Call**

	Representative	Attendance
Iowa Association of Public Safety Communications Officers (APCO) <b>Secretary</b>	Sally Hall	Present
alternate	Cara Sorrells	
Iowa Chapter of the National Emergency Number Association (NENA)	Rob Koppert	Present
alternate	Kirk Hundertmark	
Iowa State Sheriffs & Deputies Association (ISSDA)	Robert Rotter	Present
alternate	Dean Kruger	
Iowa Peace Officers Association (IPO)	George Griffith	Present
alternate	Sandy Morris	
Iowa Professional Firefighters (IAPFF)	Mike S. Bryant	Present
alternate	Doug Neys	
Iowa Firefighters Association (IFA)	Mark Murphy	Present
alternate	Tom Berger	
Iowa Emergency Managers Association (IEMA) <b>Vice-Chairperson</b>	Bob Seivert	Present
alternate	Jo Duckworth	
Iowa Department of Public Safety (IDPS) <b>Chairperson</b>	Steven P. Ray	Present
alternate	Adam Buck	
Iowa Emergency Medical Services Association (IEMSA)	Rob Dehnert	Present
alternate	Paul Andorf	
Iowa Telephone Association <15,000	Jack DeAngelo	Present
alternate	Pat Snyder	
Iowa Telephone Association >15,000	Dan Halterman	Present
alternate	Wayne Johnson	Present
Cellular Providers	Steve Zimmer	Absent
alternate	Bill Tortoriello	Excused
PCS Providers	David Kaus	Present
alternate	Joe Sargent	
Auditor of the State, Ex-Officio member	Bernardo Granwehr	Absent

**Staff:**

Blake DeRouchey, E-911 Program Manager Present

**Guests:**

Tammy Rodriquez, ICN	Micheal Lauer, LCN
Curtis Pion, Polk County Sheriff's Office	Terry McClannahan, Dallas County SO
Doug McCasland, Warren County E911	Dave Gentleman, Pottawattamie County E911
Bob Andersen, Pottawattamie County E911	Jeff Anderson, Marion County EMA/E911
Diane Sefrit, SCI	Robert Bokinsky, Pella Pd
Marcia Slycord, Pella PD	Suzanne Smith, IUB
Glenn Sedivy, Woodbury County E911	Brian Magdwell, Westcom
Duane Vos, RACOM	Terry Brennan, RACOM
Jim Lundsted, DHS OEC	Craig Allen, SWIC
Shari Schmitz, Motorola	Jenson Conner, Iowa HSEMD

**Guest present by teleconference:**

Brenda Vande Voorde, Fayette County E911  
Marvin McClarnon, Page County E911/EMA

Greg Brooks, West Safety Services

**Introductions**

Chair Ray welcomed everyone. Board members and those in attendance introduced themselves.

**Approve the Minutes**

Motion by Dave Kaus, seconded by Rob Koppert to approve the minutes of the September 8, 2016 meeting. All ayes. Motion passed.

**Approve the Agenda**

Motion by Dave Kaus, seconded by Sally Hall to approve the agenda. All ayes. Motion passed.

**State of Iowa Administrator Reports (Blake DeRouchey)**

**911 Program Financial Reports**

No quarterly reports this month.

**Program Update/NexGen 911 Update**

Mr. DeRouchey – We have had four consolidation workshops at Sioux City, Iowa City and two in Des Moines, One of those was a vendor specific workshop. There was a cross section of the 911 community represented at all of those. About 120 to 130 people attended. There have been some very good discussions at those workshops. The last workshop will be the morning of Monday, October 24<sup>th</sup> at the Ramada Tropics on Merle Hay Road in Des Moines. This is in conjunction with the APCO/NENA Conference on October 25<sup>th</sup> and 26<sup>th</sup>.

Mr. Koppert – I attended both the PSAP and the vendor specific workshops in Des Moines. They were both excellent. There were a lot of ideas brought out that I wouldn't have thought of. There was good discussion on both sides.

Mr. Allen – I attended two of the meetings as well. I just want to remind the council as you move forward and look at these things, please remain focused on standards. The vendor community is trying to bring you a solution. But if the solution doesn't integrate with something that you can move forward with, it begins to create an island for your operation. We want to make sure as we drive towards standards there are processes and conversations that we have. It helps the vendor community better understand what our intent is. I believe almost every vendor provides standard compliant equipment, it may not be their latest and greatest and part of that may be that it hasn't gone through certain testing. As the Council considers and Homeland Security makes their considerations, I can't over emphasis the importance of standards.

Mr. DeRouchey – From all of these workshops our department was tasked with studying consolidation and to generate a report. The information from the workshops and the surveys will be compiled and submitted to the Legislature by January 15<sup>th</sup>.

Mr. DeRouchey – Also on October 24<sup>th</sup> in the afternoon is the statewide program update. There is registration for that. We'll discuss the updated annual forms and the processes and procedures as we are moving forward in the NextGen world. The annual forms will be sent out after the October 24<sup>th</sup> meeting.

Mr. DeRouchey – Our office in process of doing a request for bid and contracts with the CPE vendors in the state to pay for Text to 911 connectivity in all of the PSAPs. We have done the RFB and have received all of the responses. Approximate cost is \$1.5 million. We're in the contract phase. We've received one back so we will beginning working with that CPE vendor to start working towards text connectivity in all of the PSAPs they represent. We have put a deadline on that of June 30, 2017. We will pay for all the PSAPs that can get done prior to June 30, 2017. We want to get moving on this as fast as possible. Anything after that falls back on the PSAPs. At least as of now that is the plan.

Rob Koppert – What if it's not the PSAPs fault they didn't make it. Maybe their CPE vendor had issues or some other issue came up.

Mr. DeRouchey – At this point we're only interested in paying through the end of the fiscal year. As with everything in this industry, I'm sure there's going to be some issues. No promises but I'm sure we will cross that bridge when we come to it. At this point the contract is only going to be through June 30, 2017.

Mr. Koppert – I would hate to see a PSAP penalized for something that is no fault of their own.

Mr. DeRouchey – Noted. We have had internal discussions as well concerning the coordination of this. It is not as easy as flipping a switch. PSAPs will have to get their policies in place. The coordination between all of the wireless carriers. Contacting TCS and all of the vendors. From an overall management perspective, since the contracts will be with us, hopefully we can push the CPE vendors and we have the contract with Comtech. We'll get them in line so we just have to work with the PSAP schedules and the wireless carrier schedules.

Mr. Kaus – How are you going to let the carriers know that you've got so many sites available?

Mr. DeRouchey – The Verizon text control center is Comtech/TCS. So that testing is done very easily since Comtech/TCS is involved throughout process as well because they have to do the MSRP as well. The other wireless providers use West and their text control center and there is some coordination that has to be done there. What we have found out is basically after we've confirmed that Verizon is working, we'll go back and coordinate with West and start scheduling wireless text testing after that initial Verizon test is done.

Mr. Kaus – Are you going to work directly with West?

Mr. DeRouchey – Yes. That is what we have done so far. We will still notify, like yourself, for I Wireless but we will cc: West at the same time and also notify the FCC.

Mr. DeRouchey – We will be doing the quarterly payments for the 1<sup>st</sup> quarter of FYE 2017 next week. This will be the first payment to see the increase of the pass through from 46% to 60%.

#### Wireless Carryover Fund PSAP Application Approvals.

Mr. Kaus – We have supposedly expended \$4.4 million up through Keokuk. Those that are on the waiting list. If everything goes as planned and all of the money is spent, those on the waiting list do they roll over to next year hoping that we are going to get another \$4.4 million next year? How do we handle this?

Mr. DeRouchey – I would say no at this time because the \$4.4 million is a one year thing. Everything we have done in this process is for one year not knowing what next year is going to look like. If there is a grant program next year, maybe doing the prioritization differently looking at a competitive process instead of first come first serve. If those on the standby list don't get funded, they would have to reapply if there is grant money.

Chair Ray – The ones that are on standby they still qualify to receive some of that money even if it was after December 31<sup>st</sup> but they can still get the project done by June 30<sup>th</sup>.

Mr. DeRouchey – That's why I wanted the standbys approved now so our office can be a little more flexible so if there is an invoice that comes in that is short of what was requested or someone changes their mind and doesn't want to do their project anymore. It rarely happens but it might. We would be able to move on those quickly.

Chair Ray – We will do the applications that have been turned in first and the waiting list second. I will ask to pull the DPS application because I am going to abstain from that vote.

Bremer County – Virtual consolidation efforts with Black Hawk County. Purchase Zetron Console expansion, Harris 700/800 MHz control station and Harris quad band mobile radios. Grant request of \$14,400.22.

Carroll County – Virtual consolidation efforts with the State of Iowa 700 MHz LMR system. Purchase Motorola multiband mobile and portable radios. Grant request of \$102,896.45.

Hardin County – Virtual consolidation efforts with Hardin County Sheriff's office and Iowa Falls PD. Purchase GeoLynx Server web-mapping system software, server, firewall upgrade and PSAP wireless link for the shared mapping system and CAD. Grant request of \$48,228.07.

Keokuk County – Virtual consolidation efforts with Mahaska and Wapello Counties. P25 site installed with Local Systems Access, P25 Phase 1/2 regional portable and mobile radios with encryption.

Kossuth County – Virtual consolidation efforts with the State of Iowa 700 MHz LMR system. Purchase Motorola portable radios, EFJ portable, mobile and control station radios and one dispatch console. Grant request of \$163,020.12.

Marion County – Virtual consolidation efforts with Pella PD, Marion County Sheriff's Office and Mahaska County E911 Center. Purchase a multi-technology radio repeater upgrade, P25 site installed with local radio systems access and backup equipment, Zuercher CAD with capacity to share CAD data and P25 mobile and portable radios. Grant request of \$200,000.

Polk County – Virtual consolidation efforts with Polk County, City of Des Moines, Westcom and Warren County. Construction of a 8 channel 700 MHz P25 site and microwave backhaul to provide needed coverage to regional interoperability partners. Grant request of \$200,000.

Poweshiek County – Virtual consolidation efforts with Jasper County and Mahaska County. P25 site equipment, regional PSAP multiband access, P25 Phase 1 portable radios and Harris multiband portable radios. Grant request of \$49,010.50.

Motion by Bob Seivert, seconded by Dave Kaus to recommend for approval all of the above grant applications. All ayes. Motion passed.

Iowa Department of Public Safety – Physical consolidation of the Atlantic Communication Center and the Storm Lake Communication Center. Remodeling Storm Lake building, transferring radio consoles and equipment to Storm Lake, dispatch console furniture, EmergiTech IP911 Solution, moving and installing existing IP911 workstations from Atlantic to Johnston and removal of IP911 equipment rack and transport to Johnston for storage (it will not be restored to operation). Grant request of \$155,156.30.

Sheriff Rotter – Is there anyone from DPS that can answer some questions concerning that. A few concerns that I have. One of the things I'm seeing is where we're taking equipment out and paying for its removal and transport to another location where it will evidently sit indefinitely. Kind of sound like it is getting rid of it perhaps. I don't know if we have paid for anything like that and I don't know if we have paid anything for bathroom fixtures. There's just some things in there that are a lot different than what we are used to and I'm wondering if we shouldn't discuss some of those items.

Chair Ray – What we submitted was an entire proposal for the entire consolidation project that does include physically closing one location and going to another. I know there is a quote in there from EmergiTech for eventually removing the equipment from the Atlantic Comm Center. That at this point in time is a little bit up in the air. It may very well get moved to Storm Lake but if we don't have the area there to put two more positions then that would likely be moved to another location. More like JFHQ. But again that was put in as part of the overall. The equipment for four new positions and along with the dispatch console which is actually higher than the one that is in there because we actually got....They were incorrect on the quote. Most of that stuff that would normally be paid for, it's basically going to be covered under that. If the concern is about some of the remodeling that has to be done there to make this happen, it's pretty clear to me the cost of the 911 equipment and those things associated, which we normally do pay, will pretty much encompass that request beyond what we would pay for the remodeling and we know that we have to pay for some of that ourselves, if fact we are asking for that money.

Sheriff Rotter – That would be my follow up question.

Mr. Koppert – Along those same lines, I shared this with a couple of my service board members. The concern that we have and I have talked with a few other people in APCO and NENA is that a year ago the Department of Public Safety applied for a carryover grant in the amount of \$99,544 that put that EmergiTech system in at Atlantic and now it appears that the softphone sets are going to be sent to Des Moines State and the backroom equipment stored. As I recall that system was installed and went live probably two or three months before we did and we went live toward the end of the month in March 2015.

So a system that's been only live for less than two years and we are buying a replacement for that system, there was a lot of concern about that. In fact one of my representatives on my service board was pretty upset to the fact that's happening and said if we do end up paying for another one he was going to write a complaint to the Governor's Office for misuse of funding. There's no reason why in my mindset, our mindset and a lot of other people that I have talked to mindset that the calls at Atlantic State can't be transferred to Des Moines State and that system that's in Atlantic moved to and installed at Storm Lake and then additional equipment added at that time to bring it up to what you want with this new grant. So there was that consideration. It seems to be a waste of nearly \$99,000 too than to have a less than two year old system to be moth balled. And I will tell you now that I will vote no on this application. The second thing along with Sheriff Rotter was the construction costs. We had a remodeling project as well a couple of years ago and brought up to Blake's predecessor and I knew what the answer was but the commission asked me to get an official answer from Barb at that time regarding remodeling costs, building costs and things like that and that was an absolute no that wireless funds cannot be used for that. The only way that I will vote yes on this application is if those two projects are removed and the only thing that is funded is the furniture in the amount of \$25,787.61.

Chair Ray – That's low. We actually got an updated one since the application came in. It's twice that.

Mr. Koppert – I'm sorry to have to say that but that's my local's feelings and some of the people that I have also talked to elsewhere around the state as well. While this is a very worthwhile project, don't get me wrong, what's requesting is not fiscally worthwhile. Especially when we've spent almost \$100,000 two years ago and that equipment is going to get moth balled.

Chair Ray – Well the equipment that's at Atlantic it wouldn't be moth balled. It would still be utilized. The thought process here was unfortunately it's not just as easy for Des Moines to just take over Atlantic's area for a while. You know as well as I do how busy that area of the state is for them and Des Moines already covers 75% of the state. I don't have enough staff there to take on additional work. The premise was that it's very difficult to even think that you can have a comm center open up 24/7 and take over the entire SW corner of Iowa plus the NW corner of Iowa and not have four functional positions ready to go. The ones that are already down there, if they weren't going to be utilized in Storm Lake, I'm not yet saying that they could not be, because there's some idea that perhaps that there could be two more consoles where the current dispatch is now. Because it is going to all be moved into that bigger center part in Storm Lake State Radio. It would be used there and if it couldn't we have space in Des Moines for it to go to be utilized. Whether it is for backup or whatever. Because the consoles that were at Fairfield are now at JFHQ and they have no radio or phone equipment at this moment. They would still be put at a location, either place, where they would still be utilized if they needed to be. I can understand that the issue related to the cost of the facility. I get that. The only thing that I would throw out for people to remember is that this recent legislation it was passed wanting consolidation. It is still the opinion of the Department of Public Safety that consolidation is, they want to see a reduction in the number PSAPs. DPS is doing that. This is the only one that I have seen so far of all of the applications that have come in. The rest are all virtual. I'm not saying that virtual is wrong. I'm not saying that it's right. But the idea and the intent is the reduction of PSAPs. We've already done it once which we'll get no credit for and that was closing Fairfield a year ago and within a year Atlantic is going to be closed. We are reducing our PSAPs. So naturally there is going to be cost associated with any kind of remodeling or anything else. I don't think it that was really specified in the legislation. In fact I don't think it really was as to what could or could not be used regarding consolidation. It just said consolidation and it's been determined to be virtual or physical.

Mr. DeRouchey – The one thing I would add to all of this discussion and we've talked about it internally as well in our department, from our perspective when you look at the Administrative Rules a PSAP has to be 24/7 to be considered a primary PSAP taking 911 calls direct. Storm Lake currently doesn't do that. From our perspective this is a flip flop of PSAPs. The primary PSAPs. So right now there are 113 primary PSAPs of which Atlantic is counted and Storm Lake is not. So from our perspective as far as payment of surcharge dollars, we are still remaining at 113. We're not seeing that decrease to 112. We're fully acknowledging that DPS pays for five somehow. It's not their surcharge which is three. Just wanted to add that as well. Everything else that has been discussed, we've talked about as well. We'll continue to have those discussions. We are hoping to get guidance or an opinion of the Council as a whole. On one hand I completely understand what you are talking about the furniture and I consider that the match dollars. That would be funded through other DPS dollars. Even after this vote, if it comes to a vote, we'll still continue to have that discussion and decision internally.

Mr. Seivert – I just wonder for clarification, you indicated that the cost of the console furniture was actually more than what shows in this application. I wonder if it wouldn't be wise to ask you to revise the application and remove the elements that are not eligible for funding. Even though the grant parameters don't talk too much about what is eligible and not eligible, Chapter 34A outlines two things that are not eligible for surcharge and that is buildings and personnel. Even though it is not within the specific piece of legislation, there's wording elsewhere that directs what the surcharge can be used for. So building cost cannot be eligible. I would like to see a revised application and I also agree with Blake. To me this represents a move. It certainly is operationally beneficial for all of us and DPS in particular but currently Storm Lake is not a PSAP and they do not receive surcharge. So I have a little bit of concern about this.

Chair Ray – The 24 hour facility at Atlantic would obviously become the 24 hour facility at Storm Lake. I do have an updated quote for the console furniture which is significantly more than what is in there. We would certainly be willing to resubmit that along with the 911 equipment costs. If that's the general consensus, we'll take that back and do that.

Sheriff Rotter – I assume that we would keep the DPS application in the order that it was given right now. We're not going to take them out of....because essentially if you pull it out, are you going to the back of the line. I think we need to discuss that as to how we are going to do that if we do resubmit.

Chair Ray – I guess that would be Homeland Security.

Mr. DeRouche – At some point we're there. It becomes a nightmare because anything you would do to change their dollar amount also affects Keokuk which by the way we just approved. Keokuk's application was the last one and we had to split. Half of it is approvable under the \$4.4 million cap. The other half is on the standby list. My normal stance regarding this would be once it is submitted and it gets to this point where the Council has reviewed it, it's locked in as far as adding costs. Removing costs is easy. Adding costs has secondary and tertiary impacts.

Chair Ray – The quote that we have if we just submitted the furniture and the 911 equipment as is and even if we took out that small amount for the moving of the equipment, I think that would reduce the amount of asking of what we have now because you wouldn't have the building items in there. Approximately \$20,000.

Sheriff Rotter – Which would then afford more money towards Keokuk County then?

Mr. DeRouche – That would be correct. If it is ultimately....If DPS is approved.

Chair Ray – Unless there is any more discussion we will certainly do that.

Mr. Koppert – I'm going to reiterate again. On this quote it does say that additional removal of the IP911 equipment rack and transported to Johnston for storage and in parentheses it says it will not be restored to operation. That backroom rack equipment is the bulk of the 911 system. The two that you are moving to Johnston are the workstations and that's basically just a computer, monitor and a handset or the interface to your radio is minor compared to the backroom equipment. The fact that it says will not be restored to operation is what we've got to go by and it's just going to sit there. Whether or not it can be used as a backup or not. I think if I were to go out and spend \$100,000 of backup backroom equipment just to sit in my backroom. I think my constituents, the people that I represent in Cass County, would be up in arms at the waste of that money. Even with the 911 on there I will vote no. I agree this is a worthwhile project. May be not lowering the number of PSAPs as far as a true PSAP is concerned but it's certainly lowering the amount of dispatching centers in the state of Iowa. The 911 equipment is a concern with us.

Chair Ray – On that I kind of disagree that it will be used. It would still be utilized. It wouldn't be put in storage. With respect to that we could have EmergiTech redo the quote for two positions and what two positions would have to be new and put into Storm Lake and with the assumption at some point we just simply have to move these two up there. So that cuts the cost about half. \$200,000 to about \$100,000.

Mr. Dehnert – What has been our past practice? The precedence we've said, with any, we can only draw upon the surcharge applications. I don't remember a time we've asked someone to go back and alter their application and resubmit it. I believe we've exercised some line item vetoes of saying, we don't believe this is an eligible expense and have stricken those from the application. I don't recall asking

someone to resubmit an application which is a bit of a concern for me. I think as the Council, I think we can exercise that line item veto and strike a portion of it that people are uncomfortable with. I'm a little concerned about establishing a precedence of "Well, we don't like this. Take it back and resubmit it and we'll approve it". Has there ever been a time that we've done that?

Chair Ray – No. It certainly makes sense to me.

Sheriff Rotter – Especially on a first come first serve basis. It does make it a little unfair for Keokuk County because it's a pretty straight forward grant application.

Mr. Seivert – Speaking on that same topic. All of these applications are unique. They are all very different. I don't have a problem at all asking DPS to defer this and come back with a cleaner application that is more defined as to what's eligible and what's not. I'm not afraid to create a new precedence because that's exactly what we are doing here. Each individually stands on its own. A new precedence might be good to set.

Chair Ray – I will leave that all up to you to make that vote.

Mr. Bryant – I have a question on procedure. Where are we? Do we have a motion yet?

Chair Ray – There is no motion yet. There were a few ideas put out. One is line item. One is send it back. Somebody has to move forward.

Motion by Bob Seivert, seconded by Rob Koppert that the DPS application be returned for clarification and vote at the next council meeting. All ayes except Steven Ray abstained. Motion passed.

Chair Ray – We will get that updated and turned into Blake ASAP.

Mr. Koppert – Maybe I should have asked this question before we voted. The clarification on Sheriff Rotter's question is does this keep the DPS application in line where it is currently with the other applications and its status in front of Keokuk and the other three that are in standby or does this send it back to the end?

Chair Ray – You said no to additional money but obviously what is being discussed here it's going to lower the amount.

Mr. DeRouchey – Somehow I think we're in a worse position than we were coming into it.

Chair Ray – If that's something that....we can turn in what the council has recommended to you and if that is something you want to discuss with your administration then you can let us know and the council know.

Mr. DeRouchey – Normally once the applications get to the point where they're sent to the council for their review, it's either approved or not approved. If the money goes down, great. You're getting what you sent us invoices for. With a waiting list here, it's not super fair that this application is going to be in flux for a while now and those other ones are just on hold. If you were to pin me down for an answer now, I think my preference is that it goes to the end of the waiting list.

Mr. Allen – A piece of information that showed up for me that was very demonstrable in this discussion and I guess I need an understanding from the Council and more importantly Homeland Security. If a dispatch center operation does not operate 24 hours a day, they're being handled differently than one that does. That's news to me. There's a lot of places across the country that don't run a 24 hour a day operation and rollover part of it to their neighbor and cost containment people. Does that happen? Atlantic has to go....three people off with illnesses and you have to rollover four hours a day to somebody next door. Does that now make it not a PSAP because it rolled over to its subordinate or backup? Do we have a rule that says that? Is it written? Great, I'm excited to hear that. Where do we find that and that certainly has implications for the board as we look at the interoperability components and prioritizing the work and effort the board takes on. That is why I came forward because that is the first time I heard discussion about something less than. You can run 20 hours a day and I suspect because the Sheriff's Offices do most of the dispatching and they have a jail and you require 24/7 but if you have a place that

doesn't have that requirement and they operate 18 hours a day then they are not considered a PSAP or not considered a dispatch center or not considered public safety. What is discriminated?

Mr. DeRouchey – They would not be considered a primary PSAP and it is in the Administrative Code that it has to be 24/7 and receive direct 911 calls....

Mr. Allen – Part of the Administrative Rules for Homeland Security.

Mr. DeRouchey – Correct. We only pay surcharge on primary PSAPs. There's discussion even at the legislative level. There are legislators that think Black Hawk County has three PSAPs. The county and the University of Northern Iowa. From our perspective they are not a primary PSAP. Now granted somebody has to pay for that but it's not coming out of surcharge. So were not recognizing it as a primary PSAP. Your greater point is taken as well, as we're looking at consolidation I can understand that going 18 hours a day or closing overnight might be a bridge to greater consolidation. Our directive to the consultants with the report is let's look at that. And maybe if we need to change that ultimately. Then let's do it or come up with something that works better for what we are trying to establish. What's on the books right now is what has to be followed.

Mr. Allen – My point is as we looked at virtual consolidation and the conversations that I had with a number of people, several sitting behind the counter, are that you can in a virtual environment have the same number of buildings. Use technology to allow you to accommodate for a variety of challenges that occur in a 911 center and off load the traffic during some of those hours. As an example Group A has seven employees. Group B has seven employees. Their shift schedules work out. By randomness you end up with two people working on a shift when you don't necessarily need them and another one has one person working and they call in sick. This center in a virtual environment literally off loads the calls, the CAD, the logging recorder and the radio traffic. Everything goes to System B that's virtual. The caller doesn't know the difference. The responders don't know the difference. It virtually occurs but the center has been closed for eight hours. And if that person is on a schedule for different times in the following week and they are off sick. That center is closed for eight hours during that time or that center is paying overtime for somebody to come back in. So the beauty of virtual consolidation is you don't have that overtime cost of having to bring someone in to cover and you have the opportunity to cover those costs with someone else out of slack time because they have two people sitting. So it could be in this arrangement that day one it goes to Center B. Day three it goes to Center E. Day four it goes to Center Q. It doesn't matter where it goes in a virtual arrangement because all the information follows where it goes. That's the virtual. To me that's the path you were all on. That's why I got a little confused when you were talking about what centers, how that arrangement work. I realize that it's after the vote but as we look at this your definitions are going to probably need tweaked.

Chair Ray – With the question that came up to Blake and putting him in that position about the...and I appreciate, Bob, your motion to maybe set a precedence but in an effort for me to protect the interest of whom I'm representing and if it would make it cleaner for Blake, I would certainly much rather, than go to the end of the list, I'd rather have a decision made to Blake today to what you don't want in that application and then let us move ahead from there. Considering Blake has been asked this question, it's still a decision that needs to be made by the Council for recommendation.

Mr. Seivert – Can you clarify this with costs?

Chair Ray – I can clarify it with what the concern is. What the equipment is in Atlantic. Obviously the idea that we need the four positions was because you can't shut down one center and automatically say it's 24/7 up here and you only have two consoles. You have to pretty much have your equipment in place before you pull the plug. So that was the whole idea behind that. But if there is so much concern about having the two positions not being utilized which they would be but they may not be in that location. They might be in Des Moines. Then I guess at the end of the day if you're not happy with that then if you can only say we are going to only approve two positions. We're not going to approve the moving expense. You're not doing to approve anything relating to the building and I could provide an updated quote on the console costs and that is about \$35,000 more than is listed there. But even at that the costs would be....We go from \$155,000 down to \$80,000 asking. It's just on the equipment and the furniture alone.

Mr. Kaus – Could you do that without having to pull the application?



Chair Ray – I think this would speak to Rob's thing earlier. This would be you guys line iteming what you want taken out and approved and for me I guess I'd rather face that dilemma than to be put at the end of the list and not get it at all.

Mr. Koppert – What about Blake's concerning of adding equipment? We're adding \$35,000 in Wright Line console furniture that we have not seen a quote for. There's that issue.

Chair Ray – I was thinking that Blake didn't want anything going over the request that's currently there. Even with that revision it would come in much lower.

Mr. DeRouche – I remember at the end of last fiscal year with Osceola County we were working through the meeting to get an updated quote from the vendor on behalf of the 911 Council. I don't know, Steven do you have that quote literally in front of you?

Chair Ray – I know that I don't but our Chief Technical Engineer does have it and it would be a matter of just emailing it to get it to you today.

Mr. DeRouche – Whatever the Council decides to do and we're going to take under consideration, it will probably be a Director Schouten level decision. Basically, how are we going to do this with a part time PSAP. What's his interpretation. Whatever we comes up with, don't necessarily consider it a final decision.

Mr. Dehnert – Is DPS one PSAP with multiple locations or multiple PSAPs?

Chair Ray – In our view we are multiple PSAPs. We only have three of the five that are open 24/7. Cedar Falls and Storm Lake are not open 24/7 and they don't receive any surcharge because of that. Cedar Rapids, JFHQ and Atlantic do.

Mr. Dehnert – Is all that handled internally that concerning not operating 24 hours a day? I guess in Des Moines they pick that up. It's still all under the auspices of the Department of Public Safety. How you operate those remote locations is still all under the purview of the DPS.

Chair Ray – Right.

Mr. Dehnert – Do you know if there is multiple FCC IDs for the multiple locations?

Chair Ray – Yes there would be. Because each location has different towers and all that stuff. They're all encompassed under basically DPS but each station from the beginning had their own licensing for the particular towers they were talking on before we went global here a few years ago.

Mr. Dehnert – Not FCC licensing. I mean FCC PSAP IDs.

Chair Ray – Yes. They each have their own individual PSAP ID. Even the ones that aren't 24/7. As far as the equipment, as I said I would much rather be able to keep the application in queue. So even if your idea is that you don't want to have the increase considered. We can still submit it and I can go to Blake and Homeland Security can make that decision as to whether they are going to cover that or not.

Mr. Dehnert – Do we even have a mechanism if we want to alter something? Because there's been a motion and we've voted already. It's now just whether the Council wants to make some recommendation to the program manager as to what to do. Right?

Chair Ray – The only reason I brought that up again realizing that we've already had the vote because the question was posed to Blake. Well where does this put us? And if it puts us at the end of the line then prior to the vote with what you were bringing up I'd much prefer to have it at least line itemed so we were not taken out of queue.

Mr. Kaus – What is the status of that application right now?

Chair Ray – The status is it is waiting in queue to be approved. If we were to do what Rob suggested initially before the vote would be to line item it. Obviously that is what I would prefer. So that we didn't.....

Mr. Kaus – In other words, we could approve this pending the deletion of things that are not eligible to be funded?

Chair Ray – Yes,

Mr. Kaus – Is that the way it would go now?

Chair Ray – From what I'm hearing here is the concern about any building costs. That could not be part of it. That wouldn't be approved. The concern was about the extra consoles that are already there and were already purchased. You could say if you are only going to approve two positions and not four. And whether or not you want us to keep the furniture quote as is and won't accept any more or if you will. Either way the costs is going to be about half of what you see on the application now.

Mr. Kaus – Then you are open for a motion, is that correct? One way or the other.

Chair Ray – You could do that. I asked for this consideration because it put Blake in a spot. I figured at least it would allow it to be in queue. He could still go back and ask if there would be any reason why it couldn't be approved even though it was brought up about it not being a 24 hour PSAP up there. We're just flip flopping. That may have to be a director issue.

Mr. Seivert – If we want to move forward with the original motion, I made the original motion, and it was voted on, can we do a reconsideration of that motion and then move forward with a line item recommendation? Would the Council members be agreeable to that?

Mr. Bryant – May I make a suggestion. Before we dig this hole any deeper and complicate it even more, lets refer to Mr. Dehnert who has a Robert Rules of Orders which I believe we follow, to see the proper procedure for, if you will, undoing a motion for moving forward as this is a public meeting and I prefer that we do it correctly and not make it more complicated. And if we want to undo it and see what that procedure is if we agreed. Then maybe move forward with a suggestion. By all means I am not trying to take over your position. I'm just trying to get it not any more complicated.

Chair Ray – I understand Mike but that's what I'm sitting here trying to do. I'm asking....someone has to move forward to change the motion or Bob would have to change it. That's what I'm sitting here waiting to be done.

Mr. Bryant – So I would at least refer to Mr. Dehnert and the Roberts Rules of Order for the proper procedure.

Mr. Dehnert – There is a motion to rescind used when an assembly wants to annul some prior action that's too late to reconsider the vote on. That isn't exactly our case. It can be done regardless of any time that has lapsed. So it would be a motion to rescind previous action from Robert's Rule of Order Second Edition.

Motion by Sheriff Rotter, seconded by Dave Kaus to rescind the previous motion. All ayes except Steven Ray abstained. Motion carried.

Sheriff Rotter – I think I would be in favor of entertaining a motion to allow this grant application to be line itemed so at least you can move forward. I think that's the most fair we can be to DPS as well as Keokuk County and we don't change any orders as far as their application submission. If you want more discussion but I think that's the right thing to do.

Chair Ray – You will just have to specify what you don't want.

Sheriff Rotter – Correct.

Mrs. Hall – I worked on this yesterday and did a spreadsheet for the DPS application. I did look on the master contract for the cost of two positions but there was a difference on the master contract price for four positions (\$124,000) versus what was on the quote (\$142,000). I did remove the pricing for removing the equipment and putting it into storage, the pricing for moving equipment to Johnston and all of the remodeling for the Storm Lake call center. I did leave in the quote for the four workstations. The total

project would be \$239,287.61. 50% of that is \$119,643.80. The original asking was for \$155,156.30. This would put \$35,512.50 back into the pot. That would fund the rest of Keokuk County's and it would allow some of the funds to be available for the three applicants that are on the pending list. It depends on whether you want two or four workstations. The master contract has \$92,000 for two workstations from EmergiTech.

Chair Ray – That question was raised by Rob. We would only be looking for two positions.

Mrs. Hall – That would change the maintenance cost of \$14,000 that was on there for four positions. I don't know what that would be for sure.

Chair Ray – It would be roughly 60% of that.

Mr. Dehnert – Are we as a council minus Steven just striking the construction costs related to the facility or are we also looking at doing something with the EmergiTech quote? I'm back to the simplistic line item. What should a motion be? What are we striking out of this so that we can move on?

Mr. Seivert – I guess I think that Sally did her homework. What she talked about and outlined with a two position instead of four. That's clear to me.

Mrs. Hall refigured with two positions.

Mr. Dehnert – Is it as simple as saying take out the facility and knock it down to two positions.

Mr. Koppert – And utilize the positions that are currently up there and use them for positions three and four?

Mr. Dehnert – I guess I'm leery of treading into how that center chooses to operate. I'm not sure that we have poured over the other applications like this to say how does Polk County in their application.... What are they purposing to this "nth" degree of....Steven you can have two but you can't have four and where you put them and how they operate, whether they're plugged in or not. We don't generally do that. I think there is a certain level of trust that what the community is turning into us for recommendation is meeting the spirit of what the legislation is and that we will make a recommendation to the program manager. I'm just worried that we're at the "nth" degree on this and I'm not sure we do that to the rest.

Mr. Koppert – I agree with you Rob but the crux of the thing here with this particular item is that your dealing with a 911 system that's less than two years old and was paid for entirely with carryover grant funds two years ago. Is it appropriate to take the bulk of a two year old system out of service and put it in storage some place? Is that a prudent way to spend 911 money in the state of Iowa? I don't want to tell Steven or DPS or you or anybody else how to operate their PSAP but this council needs to look at what's prudent and what's not prudent as far as spending wireless 911 funds on. And certainly you have a system that's still under warranty currently and is still current as far as the technology is concerned. Is it a good idea to put it in the back room somewhere?

Chair Ray – The only thing that I'll add to that is that quote you are referring to, in retrospect, I wished I would have had him reword that because that is not what the intent was. It wasn't going to be stored.

Mr. Koppert – I understand that and I believe you. That's what was down there. That really threw up a stop light and we have to look at this. Wireless surcharge money just paid for a system two years ago and now they want to replace it? Otherwise I agree with Rob. As far as me telling anybody or us telling anybody what they can or cannot do in their PSAP or what they can as far as how many positions or whatever. That's not our purview at all and I agree with you.

Mr. Dehnert – Is this potentially spare equipment for you?

Chair Ray – Where the two positions are at Storm Lake there's ways we can go about this. We could move two positions up there and have two additional in addition to the four that we are going to have at the center of the building. They could still be out there as backup or if we choose to take on another area.

Mr. Dehnert – But could this be used as spare equipment at another location?

Chair Ray – Sure it could.

Motion by Rob Dehnert, seconded by Dave Kaus that we strike the facility portion/construction portion of the DPS application as it is not eligible for wireless funds and approve the remainder.

Mr. Koppert – Can we have discussion before the vote and I request a roll call vote.

Chair Ray – Yes.

Mr. Koppert – I guess I would have been more interested in entertaining a motion along the lines of what Sally was in the middle of working on. And I think that would have been a little more favorable.

Mr. Bryant – My question is the differences between what this motion is versus what Rob you say what Sally is working on. Is that the difference of still eliminating the building costs, construction part is that the difference of four versus two?

Chair Ray – That's what Sally was working on. I think you were originally doing the four but now were going down to two.

Mr. Koppert – But the motion that Rob made was the motion that what was currently in the application for the system which is for four.

Chair Ray – We have a motion and a second. You have asked for a roll call vote. We are going to do that. If it passes, it passes. If it doesn't pass then somebody else can make a motion to do what.....

Mr. Bryant – But that's the difference between the four versus the two.....round numbers I don't need.

Mrs. Hall – Probably about \$27,800.

Mr. Bryant – Probably the \$90,000 versus the \$119,000?

Mrs. Hall – The original asking was \$155,156.30 it would take it down to about \$91,843.80. This is two positions.

Mr. Bryant – Right now we've got a motion for four and that number is?

Mrs. Hall – If it was four, it would make it \$119,643.80. That's 50%. The original was \$155,156.30.

Mr. Koppert – What was the two position again?

Mrs. Hall – \$91, 843.80. So that basically puts \$27,800 back into the pool.

Mr. Seivert – Then are we paying for the move or not?

Mrs. Hall – No.

Mr. Seivert – We're not paying for the move with the current motion?

Mrs. Hall – I need to put that in there is we are paying for the move.

Mr. Koppert – That's another \$9,000.

Mrs. Hall – Yes. Half of that. So the total asking would be \$96,343.80 if we put all of the moving expenses in.

Chair Ray – We have a motion and second on what Rob had and there is a roll call request.

Mr. Bryant – If we are paying for everything except the construction I don't think the proper number is \$97,000. I think it is \$119,000 plus. If we're still talking about four. I think our total would be a \$125,000 number.

Mrs. Hall – According to Mr. Dehnert’s motion we would be paying for the console furniture, paying for four positions of EmergiTech IP911 Client, paying for the move but not paying for the facility remodel. Total project would be \$248,337.61. 50% of that would be eligible so that would make it \$124,168.80 according to what was being motioned.

Mr. Andersen – As of right now is Storm Lake identified as a primary PSAP?

Mr. DeRouchey – No.

Mr. Anderson – So does that make this grant invalid?

Mr. DeRouchey – That would be our department’s chief concern.

Mr. Andersen – So if this would be voted on, would that open up this grant to be eligible for non-primary PSAP such as a backup center?

Mr. DeRouchey – That’s our concern.

Mr. Andersen – And also how would that affect Storm Lake receiving surcharge dollars? You’ve got grant money. Don’t they pretty much fall in line together? So would they be eligible?

Mr. DeRouchey – The bottom line for us is we currently pay 113. We pay based off of 113 PSAPs. This application does nothing to change that.

Roll call vote: Ayes: None. Nays: Rob Koppert, Rob Rotter, Mike Bryant, Mark Murphy, Bob Seivert, Rob Dehnert, Jack DeAngelo, Dan Halterman, David Kaus and Sally Hall. Abstain: Steven Ray.

Motion failed

Mr. Bryant – What the gentleman brought to the podium. Are we doing any physical or virtual consolidation? I guess I’m back to a primary building block. I’m just trying to understand because we’ve obviously spent a lot of time on this but I’m not sure we are any clearer.

Chair Ray – I would say on behalf of DPS, yes we view closing the Atlantic center and moving all operations for the western third of Iowa to Storm Lake as a consolidation. That is our opinion.

Sheriff Rotter – I think in a reality it is. I think the thing that gets in the way of that is the administrative rules as they are today and I think we just pointed out why those need to change.

Mr. Bryant – I’m just trying to understand and I am trying to get ready for all of this legislative session of things that everybody needs asking, what do we need to fix and how do we do it. I would bring up one more point from Mr. Allen’s comment and the discussion on the primary PSAP and I know there’s the intent, the normal and common sense. If we are kind of hung up on details, take it to the “nth” degree. You’re normally setup and all of a sudden you have an emergency and your calls rollover. Well guess what, you’re not a primary PSAP. So does that make you ineligible that year because you had a problem? If we’re looking at the technicals. If you’re not 24/7/365 then you’re not a primary. Well most everybody has a problem sooner or later. If we are looking at this language as to what dictates a primary. Is it the normal operation so when the person got sick. Ok they got sick once. Is two times acceptable or is three emergencies where you have to roll your calls over? Somebody is always looking for the....beating you up on the exceptions. It’s something that we have to keep in mind if we’re going to rewrite some stuff. That’s why I’m bringing it up.

Chair Ray – We have about nine minutes left however before we move forward. I would be remiss if there is still anyone that wanted to entertain what was talked about earlier with line item.

Mr. Koppert – If it will help DPS with this application, I will make a motion to along the line item approach that we approve the bid as listed here for the Wright Line furniture so at least that portion of the project can start moving forward.

Chair Ray – And what about two positions as opposed to four?

Mr. Koppert – I can't unfortunately....If you have that or you can get it from your tech or whomever has the quote I would make that motion for the four . However going by what is written in front of us with this particular quote.

Chair Ray – Well then representing DPS I would say you are already line iteming by saying you are going to vote for that. Why couldn't there be a line item to say you are to only to going approve two You are already saying you're going to approve just that in the application so you are already line iteming.

Mr. Koppert – Well this is the two. We're talking about the furniture here.

Chair Ray – No. I'm talking about the two 911 consoles.

Mr. Koppert – I'm just talking about the furniture. That's all my motion is for Wright Line furniture. It is not for anything else.

Chair Ray – It's still my opinion that you are line iteming because you are going to approve that.

Mr. Koppert – Yes.

Chair Ray – As a clarification for me as a department, why would you not say we can still get two 911 EmergiTech positions when we need them.

Mr. Koppert – Well we can make another motion for that or if you....or better yet if I can since my motion has not been seconded can I take back my motion and restate it? If that would be appropriate.

Chair Ray – There's no second so you can amend your motion.

Motion restated – Rob Koppert made a motion that we approve the Iowa DPS quote to include the furniture and to include a two position 911 system as indicated from the master contract. I believe that was for the \$92,000. I would make a motion for that and the furniture.

Sheriff Rotter – Blake is that something that you can work with? You have confidence that can work?

Mr. DeRouchey – Again our primary concern is, is this a valid....does this reduce the number of PSAPs. Again whatever we come up with here we are going to take it under consideration but I'm not sure it is the end all be all decision here. It gets us moving.

Chair Ray – DPS would welcome the vote but also understand that it's contingent upon a Homeland Security decision and they will have to make that notification to us.

Mr. Bryant – Is the furniture for four or two?

Chair Ray – It's for four.

Mr. Bryant – I would like to amend the motion and the amendment to say the furniture will also be for two positions and.....I'll make two separate amendments. That's my first amendment.

Mr. Dehnert – Has there been a second?

Chair Ray – No, there hasn't been a second. You actually could really be asking, Mike, for Rob to amend his own....

Mr. Bryant – If that would make it easier I guess Mr. Koppert I would like to ask you to amend your motion to include the furniture for two as well and consider not amending but changing your motion. And also to state what Chairman Ray said that it would be dependent upon the approval of the director.

Mr. Koppert – I would be willing to change my motion to that.

Motion restated

Motion by Rob Koppert that we approve the Iowa DPS quote to include two positions of furniture and a two position 911 system as indicated from the master contract and that this would be dependent upon the approval of the director.

Chair Ray – We have that motion on the floor. Is there a second?

Mr. Bryant seconded the motion.

Discussion

Mr. Dehnert – If we are voting in favor of this are we essentially saying that we do acknowledge them as a PSAP despite their apparent noncompliance with being a primary PSAP? Is that the essence of this? We've gone around and around on this for a half an hour if not longer. Now we're saying it's OK. We're going to line item this thing down. Half item it. We aren't even sure it's a PSAP or not.

Chair Ray – It would be the opinion of the Department of Public Safety that even though it does not change the amount of PSAPs it is changing locations and closing a facility that was going to open one up as a PSAP. Therefore it's our opinion it does qualify. We would accept the vote. If it was to come out that way and understand that the Homeland Security may end up with a different decision.

Roll call vote: Ayes: Mike Bryant. Nays: Rob Rotter, Mark Murphy, Bob Seivert, Rob Dehnert, Jack DeAngelo, Dan Halterman, David Kaus, Sally Hall and Rob Koppert. Abstain: Steven Ray.

Motion failed.

Standby applications

Buena Vista County – Virtual consolidation efforts with Cherokee County. Purchase P25 digital radios. Grant request of \$60,000.

Union County (SCI Regional) – Virtual consolidation efforts with Adams County. Purchase dispatch console radios and portable radios. Grant request of \$98,901.53.

Motion by Rob Rotter, seconded by Bob Seivert to recommend for approval the above two grant applications. All ayes. Motion passed.

Cass County – Virtual consolidation efforts with the State of Iowa 700 MHz LMR system Purchase multiband mobile radios. Grant request of \$7,589.56.

Motion by Sally Hall, seconded by Sheriff Rotter to recommend for approval the Cass County grant application. All ayes except Rob Koppert abstained. Motion passed.

Due to the time available, the remaining items on the agenda were not presented or those present opted to present at the next meeting.

### **Announcements**

The next meeting will be on Thursday, November 10, 2016 at 9:00 a.m. in the West Des Moines City Hall.

There being no further business Chair Ray adjourned the meeting at 10:31a.m.

Respectfully submitted,

Sally Hall, Secretary

Secretary Note: Council member George Griffith walked in late and the secretary was not aware and therefore was not called on the roll call votes.