


Note: These minutes are a draft and are not to be considered official until approved at the next meeting.

	<p>Iowa 911 Communications Council Meeting Thursday, October 11th, 2018 West Des Moines City Council Chambers West Des Moines, Iowa</p>
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Call to Order

The meeting was called to order by Chairman Rob Rotter at 9:00 a.m. and a quorum was determined from the roll call.

Roll Call

	Representative	Attendance
Iowa Association of Public Safety Communications Officers (APCO) Secretary	Sally Hall	Excused
alternate	Cara Sorrells	Present
Iowa Chapter of the National Emergency Number Association (NENA)	Tracey Bearden	Present
alternate	Kirk Hundertmark	
Iowa Geographic Information Council	Lawrence Hartpence	Present
alternate	vacant	
Iowa State Sheriffs & Deputies Association (ISSDA)	Robert Rotter	Present
alternate	Dean Kruger	
Iowa Peace Officers Association (IPO)	George Griffith	Present
alternate	Sandy Morris	
Iowa Professional Firefighters (IAPFF)	Mike S. Bryant	Present
alternate	Doug Neys	
Iowa Firefighters Association (IFA)	Mark Murphy	Excused
alternate	Tom Berger	
Iowa Emergency Managers Association (IEMA)	Jeff Anderson	Present
alternate	Mindy Benson	
Iowa Department of Public Safety (IDPS)	Gerard Meyers	Present
alternate	Adam Buck	
Iowa Emergency Medical Services Association (IEMSA)	Rob Dehnert	Present
alternate	Paul Andorf	
Iowa Telephone Association <15,000	Jack DeAngelo	Present
alternate	Pat Snyder	
Iowa Telephone Association >15,000	James Chambers	Absent
alternate	Wayne Johnson	Present
Cellular Providers	Steve Zimmer	
alternate	Bill Tortoriello	
PCS Providers	Joe Sargent	Absent
alternate	vacant	
Auditor of the State, Ex-Officio member	Bernardo Granwehr	Absent
Staff:		
Blake DeRouchey, E911 Program Manager		Present

Guests:

Diane Sefrit, SCI	James Lundsted, DHS-OEC
Terry McClannahan, Dallas County SO	Joel Martin, Iowa Utilities Board

Tammy Rodriguez, ICN
Chris Maiers, ISICSB
Cody Brink, RACOM
Hollie Davidson, DPS Interop Comm
Gary Johansen, CenturyLink
Brian Maydwell, Westcom
Christin Mechler, LSA Staff
Steve Reames, GeoConex/Zetron
Stephen Rodriguez, ICN
Diana Richardson, RACOM

Dina McKenna, Story County SO
Chris Jones, Zetron
Mike Hofmann, Des Moines PD
John Drury, CenturyLink
Shari Schmitz, Motorola
Jeff Edwards, Des Moines PD
Laurie Hickok, RapidSOS
Andy Buffington, Hancock County 911
Amanda Roush, Story County 911

Guest present by teleconference:

Cheryl Eklofe, Mahaska County 911
Chris Hare, Buchanan County 911

Brenda Vande Voorde, Fayette County 911

Introductions

Chair Rotter welcomed everyone. Board members and those in attendance introduced themselves.

Approve the Agenda

Motion by Rob Dehnert to approve the posted agenda. Seconded by Mike Bryant. All ayes. Passed.

Approve the Minutes

Chair Rotter asked for a motion to approve the previous meeting minutes. Motion by George Griffith. Seconded by Jeff Anderson to approve the minutes of September 13th, 2018. All ayes. Passed.

State of Iowa Administrator Reports (Blake DeRouchey)

- 22 PSAPs have provided NOI for Shared Services (+2)
 - 3 CAD
 - 12 Recorder
 - 12 Mapping
 - 14 EMD
 - Jefferson, Poweshiek, Mahaska
 - Hancock County (Proof of Concept) Completed
- ICN/Comtech data gathering survey forthcoming regarding network merging
- Program Update and Budget Training: October 25 Webinar

Program Manager Report

- Annual State 911 Forms Due Jan 1st
 - PSAP Update Form
 - Local 911 Service Board Form
 - PSAP Expenditure Collection Sheet
 - ~~Attachment C Request for Wireless Funds~~

- National 911 Office release of: *Next Generation 911 Cost Estimate, A Report to Congress*
https://www.911.gov/pdf/Next_Generation_911_Cost_Estimate_Report_to_Congress_2018.pdf
 - National cost of full implementation of NG911: \$13.5-16 Billion
 - Makes the case for increased staff and coordination/leadership at the National 911 office (Interstate connectivity, GIS data coordination)

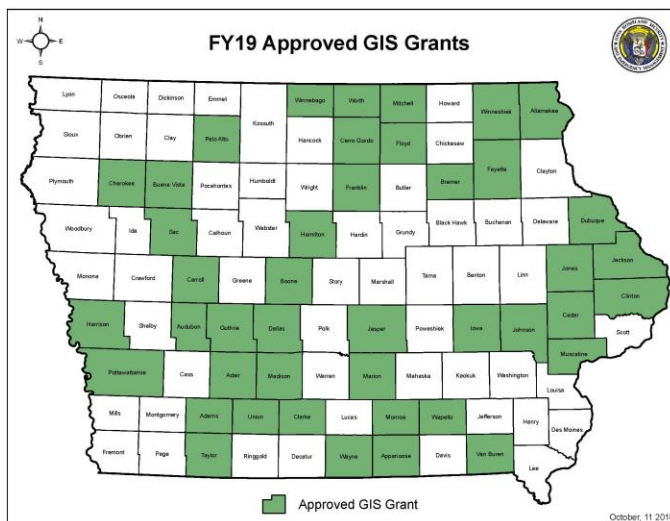
2019 GIS Grants

Window 1: Upload July 1-Dec 31

- July: 6 Counties (\$48,000)
- August: 16 Counties (\$96,000)
- September: 21 Counties (\$144,000)
 - FY18: 19 Counties: \$310,229 approved through Sept
 - FY19: 43 Counties: \$288,000(x2)
- \$6,000 remains through December 31 for counties who have not yet met benchmarks.

Window 2: Upload Jan 1-Jun 30

- Additional \$6,000 for all counties meeting the benchmarks between January and June



Current Travel/Public Ed/Training Fund

- \$100,000 Annually (online application form)
- Expended: \$5,102.96
- Obligated/Approved: \$68,000
- Encumbered: \$14,500 (APCO/NENA)
- Remaining post approval: \$12,397.04
- **Moratorium until January for additional requests**
- **1,394 People trained over four years**

Current Travel/Public Ed/Training Fund Policy

- Q & A: Posted October 1, 2018
- Closes: November 5, 2018

Questions

Stephen Rodriquez

ICN Program / Project Manager

Stephen.Rodriquez@iowa.gov

RapidSOS Presentation – Laurie Hickok

Laurie Hickok with RapidSOS did a presentation which can be seen in its entirety on YouTube at https://www.youtube.com/channel/UCwAh7nFN6qMlvmDcTVbV-hw/videos?disable_polymer=1

or via google document:

https://drive.google.com/file/d/0B_yO2B77iq8PQ0xkZGRncWtnWVFWkpgR3prNXZkcmtuMkFZ/view?usp=sharing

Technical Advisory

No report.

SWIC Chris Maiers gave the following update

The Regional ISICS Training is complete. They are compiling feedback from those sessions, and that will help them chart a path going forward on future training offerings.

Two standards are up for approval today at the ISICSB along with adoption of an Encryption Paper that started in their Encryption Subcommittee. The goal of this paper and adjoining letter is to compel the P25 Steering Committee to update the *P25 Statement of Requirements* to add their suggestions to the list of features and to start a project at the standards level within TIA/TR-8 to fortify standards related to encryption. In the end this will benefit users here and Iowa and nationally if they are adopted.

They are also looking at renaming the regional interoperability talk groups to make the nomenclature easier to follow. That is up for review today. If that change is made, it will be pushed out to stakeholders immediately.

They have several training opportunities coming up with ICS-300 and INTD offerings in November. The INTD class had to be moved to a later date. Both of those trainings are ready for people to sign up and are on the State Training Web site.

He has been scouting for new meeting locations for the time period of the City Hall renovations and hopes to have some potential locations lined up for discussion at the December meetings.

He gave the following update reference the PSAP Grant:

- a. That it is live and ready for people to sign up.
- b. Goal of providing a control station/consolette to PSAPs that don't already have access.
- c. Reasonable effort to try to accommodate manufacturer preference, but they still have to follow procurement and grant guidelines.
- d. They will arrive pre-programmed with the statewide and regional interoperability talk groups, an antenna and coax.

Lastly they have a new Administrative Assistant, Hollie Davidson. Her first day was on Monday.

Jim Lundsted Update

- Reminder that October is National Cyber Security awareness month
- Stop – Think – Connect and share your experiences so that we can improve how we thwart these attacks
- OEC will be releasing its FY' 2019 Technical Assistance catalog on October 15th
- Lundsted attended one day of the Cedar Rapids ICS 300 training and hopes to also attend the one in Mason City
- INTD course is a little short of its minimum and Maiers has reached out to other states
- The INTD is a valuable capability and he encouraged participation

34A Update

Tracey Bearden reported that they met and came up with five priorities and is looking for guidance from the 911 Council. Bearden discussed the priorities and Chair Rotter asked that the document be sent out for review. The document containing the Chapter 34A Committee Priorities is listed below.

Chapter 34A Committee Priorities

Priority 1: Define (or better define) PSAP and 911 Service Board

- Definition of PSAP • Look at definitions from other states: "911 public safety communications center' operated on a twenty-four-hour basis and as designated by the"
911 Service Board and confirmed by the State Program
Manager.
- Who determines a PSAP Exists?
- Should the individual PSAP (an individual employed by the PSAP) have a seat on the
911 Service
Board?
- Implement an Iowa Code Section requiring the 911 Service Boards to establish agreements with PSAPs regarding their existence and proper procedures to follow before they terminate their existence.

Priority 2: Funding

- Allowable surcharge expenses
 - o Do we make it more specific or keep it broad? Consequences of both.
 - o Do we add available funding for certain expenditures?
 - o Reexamining current funding equation for distribution of surcharge
 - Why do some PSAPs have a lot of money and others are just barely surviving? Is the equation flawed?
 - o Adding specific time frame for announcing intent for funding distribution priorities and amount to be distributed at the end of the fiscal year (e.g. have the program manager announce by May 30)

Priority 3: Political Subdivision

- Hospitals/Fire Departments
 - o Request to clarify hospitals formed under Iowa Code 347 should be considered their own public political subdivision as well as clarification on benefitted fire districts that are 501C
- Public/Private vs. For-profit/not for profit
- Potential for more voting members from political subdivisions outside the county

Priority 4: Miscellaneous Technology

- How do you get your subscriber name to populate on cellular phones?
- Who owns the ALI data?
- Funding of Cyber Security for PSAP

Priority 5: 911 Council

- Should the 911 Council be a “policy/rule” making board instead of an advisory council?
- Council membership needs to be reexamined...For example; potential additional members could include but are not limited to the Iowa Utilities Board, a wireless carrier rep, NG core service provider as non-voting, etc.

Legislative Issues

No report.

Unfinished Business

No report.

New Business

Gerard Meyers reported that he will no longer be serving as the Iowa Department of Public Safety representative. Beginning at the November meeting Robby Johannesen will be serving.

Mike Bryant asked about a wooden plaque for Bob Seivert for his service on the 911 Council. When Dave Kaus retired a plaque was funded by the Council. Chair Rotter suggested a wooden

one with a logo from Amana Furniture and the turnaround time should be 3-4 days. He would need his service years and then could get it done in the next few days. Tracey Bearden makes a motion to provide funding for the plaque by the Council. Mike Bryant seconds the motion. All ayes. Motion passed.

Travel Requests

None.

Business from the Floor

None.

Jeff Anderson made a motion to adjourn, Tracey Bearden seconded the motion. Motion carried.

Meeting adjourned at 9:45 a.m.

Cara Sorrells sitting in for Sally Hall, Secretary